

## Safety instructions for visitors to the company VÍTKOVICE STEEL, a.s.

These rules are binding for all people entering the Vítkovice Steel a.s. complex (hereafter VS) who do not have an assigned access chip card (hereafter CC) for entry.

### Basic rights

- To the securing of health and safety at work, to information about the unavoidable risks of their work and to information about measures for protection from their impact.
- To refuse to perform activity which they reasonably consider to threaten their life or health, or the life and health of other persons, directly and seriously.

### A person entering is obliged:

- to enter the VS complex always through the same gatehouse, only with a valid document, which is the CC.
- To adhere to road traffic rules pursuant to the valid highway code (applies for vehicles, pedestrians and cyclists), in particular with regard to adherence to prohibition signs, order signs, light signals and adherence to speed limits in the object, which is designated by traffic signs as a minimum of 30 km/h on roads and 20 km/h on rail crossings.
- To treat other road users with consideration, in such a manner that there is no danger to life, health, property and safety or smooth flow of traffic.
- To adapt their behaviour to the construction and transport-technical condition of the road, (pavement), weather, their own abilities and state of health.
- To pay special attention to unprotected rail crossings, to obey the instructions of traffic lights.
- Upon request every person is obliged to undergo an approximate breath test for the presence of alcohol.
- Upon entry, it is necessary to record the material (equipment, instruments, tools etc.) that will be taken out again.
- Upon the request of security staff, a driver is obliged to allow a check on the vehicle and load (boot, load area, vehicle cab, luggage).
- During entry and exit people are obliged to allow a check of their personal luggage (bags, cases, rucksacks etc.).
- Entry to production halls only accompanied by a responsible employee and wearing protective helmet.
- When taking materials in/out, the driver is obliged to have the vehicle weighed.
- Drive on to the weighbridge only when the green light shows, it is forbidden to reverse on the weighbridge!
- When leaving the VS complex, to return the loaned CC at the gatehouse.
- To report loss of or damage to CC to security staff.
- To adhere to and respect verbal and written commands, prohibitions, information and warnings imparted in the form of safety signs.



### A person entering is forbidden:

- To bring into the VS complex dangerous or inappropriate items (weapons, explosives, pyrotechnics, narcotic and psychotropic substances, animals, stills cameras, movie cameras and other recording equipment, chemically and biologically dangerous substances, items threatening the safety of others).
- Without written permission to make any audio or graphic recording (this also applies to photography or video recordings using a mobile telephone). At the request of the security department or security service, to allow a device for inspection to be checked to show that this has not happened.
- To enter the VS complex or be in it under the influence of alcohol or any narcotic or psychotropic substances and also to use or have these substances in the VS complex.
- To unlawfully take out VS property or assist in its misappropriation. Material taken out must have the necessary and approved documents.
- Entry of visitors on bicycles, roller skates, scooters, skis - i.e., other than on foot or by vehicle.
- Entry of people younger than 18 (with the exception of excursions, work experience).
- Movement of people outside the marked pavements and roads.

**Other**

- People enter at their own risk, and so it is necessary to use the passages and crossings intended for this and to limit the stay in VS to the essential period.
- Not all rail crossings in the VS complex are guarded or marked with hanging signs.
- In the case of repeated or gross breaches of rules, VS reserves the right to block entry until such time as administrative proceedings are conducted with the offender. In the cases specified in directive S127/2015, entry will be allowed after the payment of a penalty. In the case of gross or repeated breach of rules, entry will be forbidden from the part of VS permanently!
- Financial compensation will be demanded for a damaged or lost chip card!
- The VS complex is monitored by security cameras
- The company is not liable for the property of a visitor.



Specification	First breach of relevant duty	Second and further breach of relevant duty	Additional measures in case of third breach of relevant duty (imposed concurrently with penalties)
Breach of prohibition on bringing in or using alcohol, narcotic and psychotropic substances, refusal to undergo breath test	CZK 5000 and a ban on the person entering	CZK 10,000 and a ban on the person entering	Cancellation of contract
Not respecting traffic light or traffic sign STOP before rail crossing, non-adherence to safe distance in front of crossing	CZK 2000	CZK 5000	Ban on entry of driver/person
Exceeding speed limit by 20 km/h or less	CZK 1000	CZK 2000	Ban on entry of driver
Exceeding speed limit by more than 20 km/h	CZK 2000	CZK 5000	Ban on entry of driver
Unauthorised removal of VS property	CZK 5000 and a ban on the person entering	CZK 10,000 and a ban on the person entering	Cancellation of contract
Breach of prohibition on photography or filming in VS areas	CZK 1000	CZK 2000	Cancellation of contract

**Warning of possible risks arising from working activities at workplaces of joint-stock company for persons (visits, excursions etc.)**

- Danger of collision between crane and contact lines of cranes.
- Danger during handling of loads (for example, unloading from or loading onto vehicles where people may be impacted in the case of the load slipping or shifting as a result of incorrect fixing or it may fall).
- Danger to people from falling items.
- Danger to people from fragments of abrasive material and metal during cleaning work using grinders.
- Non-respecting of passage profile during passage of crane - danger of collision.
- Increased passage of vehicles carrying material and deliveries can cause a narrowing of the profile on roads of the joint-stock company and access roads.
- There is a danger in connection with a delivery of material or goods on vehicles with a trailer and their turning radius.
- Danger of collision between vehicles servicing the joint-stock company and vehicles ensuring supply of the joint-stock company in the event that the 30 km/hour speed limit on the roads of the joint-stock company's complex is not adhered to, and over the rail crossing 20 km/hour, in the halls 5 km/hour.
- Danger of collision between road and rail vehicles when crossing the unguarded rail crossing.
- Risk of collision with other road users on roads of joint-stock company if the traffic markings of these roads are not respected.
- Unsuitable state of floors and access routes, damaged or missing handrails, non-functional lighting, slip, trip or fall.